



**DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION
JOB OPPORTUNITY
FIRE SERVICE INSTRUCTOR (PER DIEM)
SEVENTEEN (17) POSITIONS**

PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!

Open To: The Public

Location: Connecticut Fire Academy, 34 Perimeter Road, Windsor Locks, CT, & various other CT sites

Job Posting No: 8676

Hours: Part-Time (per diem), schedule varies

Salary: Instructor 1 Level - \$18.00 per hour (No Benefits)

Closing Date: **Wednesday, February 8, 2017** (Incomplete or late application packages will not be considered)

PURPOSE: In the Commission on Fire Prevention and Control, this class is accountable for performing a variety of work related to fire training and certification for personnel of local fire departments and other fire organizations.

EXAMPLES OF DUTIES:

Instructor 1: Prepares for and conducts training courses and field and laboratory demonstrations in fire service subjects; adapts course contents and curricula and prepares lesson plans to meet specific training needs; recommends changes in training courses; prepares, administers and corrects tests; assigns tasks and evaluates student performance both in possession of technical knowledge and demonstration of specific skills; maintains student records; prepares evaluation reports of training courses; maintains tools and equipment utilized in training; maintains liaison with staff of fire departments and other fire service organizations; attends staff and professional meetings; performs related duties as required.

MINIMUM QUALIFICATIONS REQUIRED

KNOWLEDGE, SKILL AND ABILITY:

Instructor 1: Knowledge of objectives, principles and practices of fire training; knowledge of educational methods and techniques as applied to technical fields; knowledge of modern fire suppression and prevention techniques, methods, procedures and scientific aides, interpersonal skills; oral and written communication skills.

MINIMUM QUALIFICATIONS REQUIRED:

Knowledge, Skill and Ability: Knowledge of objectives, principles and practices of fire training; knowledge of educational methods and techniques as applied to technical fields; knowledge of modern fire suppression and prevention techniques, methods, procedures and scientific aides; interpersonal skills; oral and written communication skills.

EXPERIENCE AND TRAINING REQUIRED:

Level 1: Three (3) years' experience in the field of fire safety.

Substitution Allowed:

Instructor 1, 2 and 3:

College training may be substituted for the General Experience on the basis of fifteen (15) credit hours equaling six (6) months employment to a maximum of two (2) years.

SPECIAL REQUIREMENTS:

1. Incumbents in this class may be required to possess an appropriate certificate or license in the specific fire service or related safety area required of the assignment.
2. Incumbents in this class will be required to travel.

PREFERRED QUALIFICATIONS AND SKILLS:

Preferred candidates will have the ability to follow oral and written instructions. Special consideration will be extended to applicants displaying knowledge, skills and abilities within identified subject areas including, but not limited to, Firefighter, Technical Rescue, Fire Officer, Fire Service Instructor, Hazardous Materials, Fire Prevention, Emergency Vehicle Operations, and other related subject areas deemed in the best interest of the Fire Academy and customers served. Specific to the Certification Division positions, in addition to the above, special consideration will also be extended to applicants who have completed Station Evaluator Training and individuals who have experience in working with Learning Management Systems (LMS).

Note: The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

Application Instructions: Interested and qualified candidates who meet the above requirements must submit a cover letter, resume, [CT-HR/12](#) (State Application) & [CT-HR/13](#) (Addendum), and two (2) letters of professional references from current and/or previous supervisors. State employees must submit two most recent performance appraisals in lieu of references by **Wednesday, February 8, 2017, close of business to:**

The Department of Emergency Services and Public Protection
1111 Country Club Road, Middletown, CT 06457
Attn: Felicia M. Emanuel, Principal Human Resources Specialist
or
Fax: (860) 685 – 8356

Please note that due to the large volume of applications received, we are unable confirm receipt of applications.

Candidates who have been selected for employment with the Department of Emergency Services & Public Protection are subject to a detailed background investigation, including a fingerprint supported State and Federal criminal history records check along with reference checks. Selection for employment is contingent upon satisfactory completion of the background investigation.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.